

GEORGIA DEPARTMENT OF AGRICULTURE

JOB ANNOUNCEMENT

Gary W. Black, Commissioner



- Leave Benefits
- Insurance
- Paid Holidays
- Retirement

JOB TITLE:	DIRECTOR OF MEAT INSPECTION [MG1: BUSINESS OPERATIONS]
POSITION NUMBER:	00051944
LOCATION:	ATLANTA, GEORGIA, ANIMAL INDUSTRY DIVISION, MEAT INSPECTION SECTION
POSTING DATE:	JULY 24, 2014
APPLICATION DEADLINE:	OPEN UNTIL FILLED
WHO MAY APPLY:	ALL QUALIFIED APPLICANTS
PAY GRADE:	20
SALARY:	COMMISERATE WITH QUALIFICATIONS OF APPLICANT

DESCRIPTION OF DUTIES:

1. Administers a state meat inspection program that is “at least equal to” USDA’s Food Safety and Inspection Service (FSIS) by overseeing the development and on-going management of the program under the state-federal cooperative agreement.
2. Interviews, hires, directs, trains, evaluates the performance of, and when necessary, disciplines and discharges meat inspection program personnel.
3. Manages human resources and directs administrative activities for the meat inspection program.
4. Conducts or participates in the development, review, revision, interpretation, and/or implementation of policies, procedures, standards, guidelines, and regulations as they guide the mission of the meat inspection program.
5. Coordinates with agency personnel, licensed establishments, other program areas, and FSIS as necessary to ensure ongoing compliance with meat inspection rules, regulations, and policies.
6. Correlates with FSIS Atlanta District Office personnel to administer and oversee the development and the on-going management of the Talmadge-Aiken program under the federal-state cooperative agreement.
7. Ensures efficiency, effectiveness, and accuracy of all program functions through the use of computer systems, management controls, and sound organizational structure.
8. Represents the Department and the Georgia Meat Inspection Section at local, state, and national conferences.
9. Prepares and submits annual comprehensive program self-assessments to USDA, FSIS.
10. Plans, administers, and controls the budget.

MINIMUM QUALIFICATIONS:

Completion of a Bachelor's Degree in a related field and three years of experience managing professional level staff,

OR

Seven years of experience, three years of which were managing at a level equivalent to the area of assignment,

OR

Three years of experience at the lower level or position equivalent

OR

A combination of education and experience at the agencies discretion.

PREFERRED QUALIFICATIONS:

Preference will be given to applicants who are graduates of an accredited college or university with a degree of Doctor of Veterinary Medicine or its equivalent.

OR

Applicants who hold an Educational Commission for Foreign Veterinary Graduates (ECFVG) certificate from the American Veterinary Medical Association and one year of experience at the lower level or position equivalent (GSM010).

NOTE: If you are applying for this position based on the college credit, then you will need to submit a copy of your **official** college transcript with your application/resume to the Georgia Department of Agriculture, Personnel Office, 19 Martin Luther King, Jr. Drive, Room 300, Agriculture Building, Atlanta, Georgia 30334 to help us determine if you meet the qualifications for this position. Failure to submit a transcript will result in not being eligible for this specific position.

HOW TO APPLY: (We accept applications and/or resumes by either transmission listed below.)

- Mail a completed State of Georgia application and/or resume to Georgia Department of Agriculture, Personnel Office, Room 300, Agriculture Building, 19 Martin Luther King, Jr. Drive, S.W., Atlanta, Georgia 30334;
- Fax a completed State of Georgia application and/or resume to (404) 463-8196;
- E-mail a completed State of Georgia application and/or resume to GDAPersonnel@agr.georgia.gov.

PLEASE REFERENCE THE JOB TITLE AND POSITION NUMBER WHEN APPLYING. ALL QUALIFIED APPLICANTS WILL BE CONSIDERED, BUT MAY NOT NECESSARILY RECEIVE AN INTERVIEW. NO NOTIFICATION WILL BE SENT TO APPLICANTS EXCEPT THOSE WHO ARE SELECTED FOR INTERVIEWS.

AN EQUAL OPPORTUNITY EMPLOYER

**IF YOU NEED AN ACCOMMODATION FOR AN INTERVIEW,
PLEASE CONTACT THE PERSONNEL OFFICE AT (404) 656-3615.**